Report Card Line	4 ADVANCED	3 PROFICIENT	2 BASIC	1 MINIMAL
Generates and organizes ideas before writing (prewrites)	Independently demonstrates all proficient pre-write skills and: Generates many details Uses strategies and tools to organize ideas (graphic organizers, webs, note taking etc.)	 Generates and organizes many ideas relevant to topic Considers genre purpose Writes with a clear intended audience Uses student selected graphic organizers (word webs, lists, KWL chart etc.) 	Demonstrates some proficient prewrite skills and/or requires some teacher help	Demonstrates few proficient prewrite skills and/or requires intensive teacher help
Creates draft from ideas	Independently demonstrates all proficient drafting skills and: Attempts genre in drafting	 Creates meaningful text from pre-writing activities Writes in complete sentences when appropriate Writes with clear ideas that are supported by details Rereads own writing to generate and develop text with a purpose Structures ideas with a developed beginning, middle, end Identifies dialogue in published and attempts this in own writing 	Demonstrates some proficient drafting skills and/or requires some teacher help	Demonstrates few proficient drafting skills and/or requires intensive teacher help help

Report Card Line	4	3	2	1
	ADVANCED	PROFICIENT	BASIC	MINIMAL
Rereads and revises writing to make improvements	Independently demonstrates all proficient conferencing skills and: Begins to seek specific feedback Independently demonstrates all proficient revision skills and: Begins to revise writing in voice, and organization with teacher help	 ■ Conferences with teacher about writing ■ Conferences with peers about writing: ✓ Offers suggestions ✓ Stays focused ✓ Gives positive feedback ■ Rereads own writing ■ Understands and applies feedback to own writing With teacher support: ■ Revises writing by adding and/or subtracting ideas, considering word choice, and improving sentence fluency 	 Inconsistently understands or applies proficient conferencing skills and/or requires some teacher help Rereads own writing with teacher prompt Inconsistently understands or applies proficient revision skills and/or requires some teacher help 	 Demonstrates little understanding of the proficient conferencing skills and/or requires intensive teacher help Rereads own writing with teacher assistance Demonstrates little understanding of the proficient revision skills and/or requires intensive teacher help

Report Card Line	4 ADVANCED	3 PROFICIENT	2 BASIC	1 MINIMAL
Edits writing (capitalization, punctuation, spelling)	 Independently demonstrates all proficient editing skills beyond grade level expectations 	With some teacher support: Rereads writing to check for errors and makes necessary changes	Demonstrates some proficient editing skills and/or requires some teacher help	 Demonstrates few proficient editing skills and/or requires intensive teacher help
		 Edits many errors in capitalization, punctuation, and spelling using grade- level specific editing marks 		
		 Recognizes and uses various methods to correct spelling errors (word wall, dictionary etc.) 		
		 Uses grade-level conventions consistently 		

Report Card Line	4	3	2	1		
·	ADVANCED	PROFICIENT	BASIC	MINIMAL		
Publishes in a variety of formats (self-selected and teacher-assigned)	Independently demonstrates all proficient publishing skills and: Experiments with publishing in a variety of formats (i.e. poster, picture, brochure, play, etc.) including technology when appropriate Independently demonstrates all proficient genre skills and: Exceeds grade level expectations for focus genre Experiments with genres above grade level expectations Begins to independently identify genre in literature	 Published work reflects use of the writing process with teacher modeling and support Shares final product with an audience Shows pride and ownership in published piece Completes published work neatly Recognizes format in genre (i.e. letter format, poetry format, and simple reports) Demonstrates understanding of grade-level genre focus Produces a piece of writing in focus genre Begins to experiment with genre in own writing 	 Inconsistently demonstrates proficient publishing skills and/or requires some teacher help May be reluctant to publish and/or share Inconsistently understands or applies proficient genre skills and/or requires some teacher help 	 Demonstrates few proficient publishing skills and/or requires intensive teacher help May be resistant to publish and/or share Demonstrates little understanding of the proficient genre skills and/or requires intensive teacher help 		

Report Card Line	4	3	2	1
	ADVANCED	PROFICIENT	BASIC	MINIMAL
Demonstrates legible handwriting in daily work	 Consistently demonstrates all proficient handwriting skills Handwriting enhances published work 	 Uses correct formation of upper and lower case letters Handwriting is neat and easy to read 	 Uses correct formation of upper and lower case letters with few errors Handwriting distracts the reader 	 Inconsistently uses correct formation of upper and lower case letters Handwriting is difficult to read and meaning may be lost